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TRADE AND DEVELOPMENT BOARD
Thirty-ninth regular session,
First part
Geneva, 28 September
Agenda item 12(f)

INSTITUTIONAL, ORGANIZATIONAL, ADMINISTRATIVE AND RELATED MATTERS

Review of the calendar of meetings

Note by the UNCTAD secretariat

1. The calendar of meetings for the period up to 5 February 1993, as well as a preliminary indicative calendar of meetings for 1993, were approved at the consultations of the Secretary-General of UNCTAD on 17 July 1992. The calendar of meetings, as approved at the consultations, was issued in document TD/B/39(1)/INF.1, dated 21 July 1992.

2. In the case of the first session of the Intergovernmental Group of Experts on Iron Ore (scheduled to be held from 26 to 28 October 1992) and the first session of the Intergovernmental Group of Experts on Tungsten (scheduled to be held from 7 to 11 December 1992), their inclusion in the calendar is to be formalized by the Board, and the Standing Committee on Commodities should be requested to review the status of the body in question and to decide on its activities from 1993 onwards (TD/B/39(1)/INF.1, footnote 4). Accordingly, the Board may wish to formalize the inclusion of the first sessions of these Intergovernmental Groups of Experts in its calendar.

3. With regard to developments since 21 July 1992, the United Nations Cocoa Conference, 1992, at its second part, held from 6 to 24 July 1992, requested the Secretary-General of UNCTAD to make arrangements to reconvene the Conference from 2 to 13 November to enable it to complete its work. The necessary arrangements have been made, and the Conference can be held on the dates required.

4. The Informal Group on Calendar Matters met on 30 September 1992 to discuss the calendar of meetings up to the end of 1993. On the basis of these discussions, a calendar for the period up to 14 May 1993 and an indicative calendar for the rest of 1993 are annexed to the present note for approval by the Board, on the understanding that any requests for changes or additions to the calendar prior to the second part of the Board's thirty-ninth session will be considered by the Consultations of the Secretary-General of UNCTAD on the basis of a recommendation of the Informal Group on Calendar Matters.

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Annex

CALENDAR OF UNCTAD MEETINGS 1/

A. Draft calendar of meetings for the period up to 14 May 1993 2/

	Date
STANDING COMMITTEE ON COMMODITIES, first session	19-23 October
Intergovernmental Group of Experts on Iron Ore, first session	26-28 October
STANDING COMMITTEE ON DEVELOPING SERVICES SECTORS: FOSTERING COMPETITIVE SERVICES SECTORS IN DEVELOPING COUNTRIES, first session	26-30 October
STANDING COMMITTEE ON DEVELOPING SERVICES SECTORS: Shipping, first session	2-6 November
United Nations Cocoa Conference, 1992, third part	2-13 November
Ad hoc Working Group on Investment and Financial Flows, first session	9-13 November
Ad hoc Working Group on Trade Efficiency, first session	16-20 November
INTERGOVERNMENTAL GROUP OF EXPERTS ON RESTRICTIVE BUSINESS PRACTICES, eleventh session	23-27 November
Ad hoc Working Group on Comparative Experiences with Privatization, first session	30 November-4 December
Intergovernmental Group of Experts on Tungsten, first session	7-11 December
Ad hoc Working Group on Expansion of Trading Opportunities for Developing Countries, first session	14-18 December

A. Draft calendar of meetings for the period up to 14 May 1993 2/ (continued)

	Date
STANDING COMMITTEE ON ECDC, first session	11-15 January 1993
STANDING COMMITTEE ON POVERTY ALLEVIATION, first session	18-22 January
Ad hoc Working Group on the Interrelationship between Investment and Technology Transfer, first session	25-29 January
STANDING COMMITTEE ON DEVELOPING SERVICES SECTORS: Insurance, first session	1-5 February
WORKING PARTY ON THE MEDIUM-TERM PLAN AND THE PROGRAMME BUDGET, twenty-second session	15-19 February
United Nations Conference on Olive Oil, 1993	8-12 March
TRADE AND DEVELOPMENT BOARD, thirty-ninth session, second part	15-26 March
United Nations Tropical Timber Conference, 1993, first part	13-16 April
Joint Advisory Group on the International Trade Centre UNCTAD/GATT 3/	19-23 April
UN/IMO Plenipotentiary Conference on Maritime Liens and Mortgages (Committee on Shipping resolution 6 (XIV) and IMO Council, sixty-fifth session)	19 April-7 May
SPECIAL COMMITTEE ON PREFERENCES, twentieth session	10-14 May

B. Draft indicative calendar of meetings for the remainder of 1993 4/

	Date
[Meeting of STANDING COMMITTEE]	24-28 May
[Meeting of Ad hoc Working Group]	7-11 June
United Nations Tropical Timber Conference, 1993 second part	21-25 June

B. Draft indicative calendar of meetings for the remainder of 1993 4/ (continued)

	Date
[Meeting of Ad hoc Working Group]	28 June-2 July
[Meeting of Ad hoc Working Group]	5-9 July
WORKING PARTY ON THE MEDIUM-TERM PLAN AND THE PROGRAMME BUDGET, twenty-third session	2-7 September
TRADE AND DEVELOPMENT BOARD, fortieth session, first part	13-24 September
[Meeting of STANDING COMMITTEE]	4 - 8 October
[Meeting of Ad hoc Working Group]	18-22 October
[Intergovernmental group of experts on a commodity]	25-27 October
[Meeting of STANDING COMMITTEE]	1-5 November
[Meeting of Ad hoc Working Group]	8-12 November
[Meeting of Ad hoc Working Group]	15-19 November
[Meeting of Ad hoc Working Group]	22-26 November
INTERGOVERNMENTAL GROUP OF EXPERTS ON RESTRICTIVE BUSINESS PRACTICES, twelfth session	29 November-3 December
[Meeting of intergovernmental group of experts on a commodity]	6-10 December

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United Nations Wheat Conference, 1993	[3 weeks]
United Nations Natural Rubber Conference	[3 weeks]

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In accordance with their terms of reference (TD/B/1323 (vol. II)), the Standing Committees and Ad Hoc Working Groups may recommend for the consideration of the Board the establishment of expert groups.

Accordingly, the above calendar and indicative calendar of meetings take into account the provision for commodity conferences, other commodity meetings, working parties, study groups and expert groups amounting to a total of 66 weeks for the biennium 1992-1993.

Notes

1/ Unless otherwise indicated, all meetings will be held in Geneva. All meetings listed are subject to a written notification, which is normally dispatched six weeks before the opening date.

2/ The Board will meet in short one-day or half-day executive sessions at the level of Permanent Representatives immediately before its regular sessions, and periodically in between.

3/ Listed for information. Dates given for planning purposes.

4/ Meetings of Standing Committees and Ad Hoc Working Groups in 1993 will be scheduled in the light of the decisions taken by the Standing Committees and Ad hoc Working Groups at their first sessions.